



Philip Thornton, Ed.D., Superintendent
Warwick Public Schools
philip.thornton@warwickschools.org

TO: Philip Thornton, Ed. D., Superintendent
FROM: Anthony Ferrucci, Exe. Director of Finance & Operations
DATE: April 24, 2020

SUBJECT: Contract Award-Maintenance Sanitizing Supplies

Attached is a copy of Mr. Kevin Oliver's purchase requisition #9096 in support of his request to award a contract for sanitizing supplies.

Upon review of the document provided and acknowledging that this is a budgeted expense that we will pursue federal reimbursements under the CARE Act, I concur with the request to award a contract as follows:

<u>Company</u>	<u>Description</u>	<u>Cost</u>
Casey Engineered Maintenance, Inc.	Purell Sanitizing Wipes, as proposed.	\$10,023.33

We are requesting that the School Committee consider awarding this contract at the next meeting scheduled for Tuesday, April 28, 2020.

At the meeting Mr. Oliver will be present to answer any questions as they may relate to this request.

Thank you.



Requisition

Req # 00009096

PO #

Date: 02/28/20

Bill To: Warwick Public Schools
63 Draper Ave
Warwick RI 02889

Vendor: 0758
CASEY ENGINEERED MAINTENANCE INC.
2 PANAS ROAD
FOXBORO MA 02035

Ship To: WARWICK PUBLIC SCHOOLS / MAINT DEPT
150 DRAPER AVENUE
WARWICK RI 02889

Contract No:
Special Instructions:

Contact: Eric Oliver
401-734-3012

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00		Purcell disinfecting wipes popper canisters plus other cleaning supplies to prevent the spread of coronavirus	10,023.33	10,023.33
1.00		EMERGENCY SUPPLIES		.00
1.00				.00
		Account No	Encumbrance	
		27-1030003-00002 321-10-2500-56219 0000-2600000	10,023.33	
			Freight	.00
			Total	10,023.33

CORONA VIRUS
RESPONSE

Authorized By: [Signature] 3/18/20
[Signature] 3/24/20



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Ship To
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 WARWICK RI 02889

Customer # 0006259	Order Date 02/28/2020	Sales Order # 250111	Buyer	Customer P.O.# 9096	Ship Via Tr T5/004	Salesman 5
Invoice # 250111	Invoice Date 03/03/2020	Ship Date 03/02/20	Freight Terms PREPAID	Job Number	Terms NET 30 DAYS	

SEQ	QNTY ORD	QNTY SHIP	QNTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
					***** Invoice Message ***** Quote Number Q025711 *****			
1	11	11		QJ911306	*C PURELL SANITIZING WIPES 270 COUNT POPUP CANISTER 6/CS	Cs	68.85	\$757.35

RECEIVED MAR - 5 2020

Signature Proof of Delivery:

 25/02/20 13:58

MAKE CHECKS PAYABLE TO CASEY EMI.
 REMIT TO: CASEY EMI, 8 Panas Rd, Foxboro, MA 02053
 NON-NON-CONTRACT LABOR RATE STARTS 11/1/2017 \$12/HR

Terms & Conditions
 PAYMENTS MADE AFTER 30 DAYS SUBJECT TO A PERJUDIC
 FINANCE CHARGE OF 1% PER MONTH. ANNUAL PERCENTAGE
 RATE OF 12%

Merchandise	757.35
Freight	0.00
FUEL SURCHARGE	5.95
Sub Total	763.30
Taxable	0.00
Tax (co)	0.00
TOTAL	\$763.30



Toll Free 800-333-4335
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 Fax 508-643-4375

9 Francis Road
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Shipment Confirmation



Order # 250111 B/O 00 P/O 00

13.34 02/25/20 58

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BY/DATE CASE
 02/22 FF

S
 O T WARWICK SCHOOL DEPT
 150 DRAPER AVENUE
 WARWICK RI 02889

S
 H T WARWICK SCHOOL DEPT
 150 DRAPER AVENUE
 T O WARWICK RI 02889

Tel 401-734-3000 Fax 401-734-3404

ORDER DATE	CUSTOMER NUMBER	CUSTOMER P/O NUMBER	TERMS CODE	TAX CODE	SHIP VIA	SALES PERSON	JOB ID/NAME
02/25/20	0006259	400 FOR POW	NET 30 DAYS	00/0.000%	TRUCK	Gail Conley	

LN#	Q-ORD	Q-SHP	Q-B/O	PRODUCT	DESCRIPTION	UOM
-----	-------	-------	-------	---------	-------------	-----

***** Special Instructions *****
 * Quote Number Q025711 *

1)	11	11	0	63911306	*3 PURELL SANITIZING WIPES 270 CS COUNT POPUP CANISTER 6/CS S.D.S. Required, No. 639113	
----	----	----	---	----------	---	--

TOT: 11 11 0

Received in Good Condition:

FOR CHEMICAL EMERGENCY CALL CHEMPREC 800-424-9300

Ship Date 03/02/20 Loc _____
 Volume _____ Scanned by 58
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 Pieces _____ Packed by _____
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Ship To
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 150 DRAPER AVENUE
 WARWICK RI 02889

Customer # 0006259	Order Date 03/01/2020	Sales Order # 250240	Buyer	Customer P/O # 9096	Ship Via Tr T5/014	Salesman 5
Invoice # 250240	Invoice Date 03/03/2020	Ship Date 03/02/20	Freight Terms PREPAID	Job Number	Terms NET 30 DAYS	

LN	QNTY ORD	QNTY SHIP	QNTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	15	15		GEN104	*G #5 HYPERFECT 256 GAL ONE STEP DISINFECTANT CLEANER CLOSED LOOP 4/CS	Cs	126.88	\$1903.20
2	11	11		GEN114	*G HYPERFECT RTU QUARTS 12/CS	Cs	40.39	\$444.29

RECEIVED MAR - 5 2020

Signature Proof of Delivery:

 03/02/20 13:58

MAKE CHECKS PAYABLE TO CASEY EMI,
 REMIT TO: CASEY EMI, 8 Panas Rd, Foxboro, MA 02035
 NEW NON-CONTRACT LABOR RATE STARTS 1/1/2017 \$72/HR

Terms & Conditions
 PAYMENTS MADE AFTER 30 DAYS SUBJECT TO A PERIODIC
 FINANCE CHARGE OF 1% PER MONTH. ANNUAL PERCENTAGE
 RATE OF 12%

Merchandise	2,347.49
Freight	0.00
FUEL SURCHARGE	5.95
Sub Total	2,353.44
Taxable	0.00
Tax (00)	0.00
TOTAL	\$2,353.44

Customer Copy

Pay By 04/02/2020

Writer: EH



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Order # 370 Sel
 250240 00 00

05/07 09/02/20 JWC
 20/17 01/01/20 KK

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85/MMS USER: JWBPT07
 02/02 E.I

S WARWICK SCHOOL DEPT
 O T 150 DRAPER AVENUE
 T C WARWICK RI 02889
)

S WARWICK SCHOOL DEPT
 A T 150 DRAPER AVENUE
 I C WARWICK RI 02889
)

Tel 401-734-3000 Fax 401-734-3404

ORDER DATE	CUSTOMER NUMBER	CUSTOMER NUMBER	B/O	TERMS CODE	TAX CODE	SHIP VIA	SALES PERSON	JOB ID/NAME
03/01/20	0305258			HOLD BILLING FOR PO NET 30 DAYS	00/0.000%	TX 15/014	Gail Cooley	

LN#	Q-ORD	Q-SHP	Q-B/O	PRODUCT	DESCRIPTION	UOM
1)	10	10	0	GEN104	*G #5 HYPERFECT 256 GAL ONF STEP DISINFECTANT CLEANER CLOSED LOOP 4/CS	CS
2)	11	11	0	GEN114	*G HYPERFECT RTU QUARTS 12/CS S.D.S. Required, No. GEN114	CS

*3/2/20
 MS*

TOT: 26 26 0

Received in Good Condition:

FOR CHEMICAL EMERGENCY CALL CHEMTRAC 800-424-9300

Ship Date 02/02/20 Loc _____

Volume _____ Sealed by JWC

Weight _____

Pieces _____ Packed by _____

Pal # _____

Pages _____ Checked by _____

Clrs _____

Lot# _____ Loaded by _____



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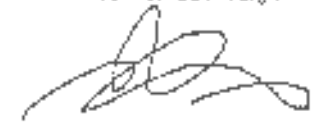
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Ship To
 MAINTENANCE WAREHOUSE
 150 DRAPER AVE
 WARWICK RI 02889

Customer # 0006259	Order Date 03/02/2020	Sales Order # 250245	Buyer	Customer P.O.# 9096	Ship Via Tr TR/001	Salesman 5
Invoice # 250245	Invoice Date 03/04/2020	Ship Date 03/03/20	Freight Terms PREPAID	Job Number	Terms NET 30 DAYS	

LINE	QTY ORD	QTY SHIP	QTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	182	140	42	VT049447	AG GERMEX LUXURIOUS PEAR FOAMING HAND SOAP MANUAL REFILLS 100CM. 4/CS	Cs	23.00	\$3500.00
2	203	203		CC491243R	CASEY SPRAY HEAD 250/CS 07070/B-LOGO	!Ea	1.11	\$225.33
3	203	203		CC45032WE	CASEY 32OZ SPRAY BOTTLE 96/CS W/LOGO R	Ea	1.00	\$203.00
4	5	6		LWCOTTON50	50LB COTTON RAGS	Bx	106.67	\$640.02
5	8	8		LWCOTTON25	25LB COTTON RAGS	Bx	52.33	\$426.64

RECEIVED MAR 06 2020

Signature Proof of Delivery:

 Eric Starnessa 03/03/20 10:40

MAKE CHECKS PAYABLE TO CASEY EMI.
 PAY TO: CASEY EMI, 8 Paras Rd, Foxboro, MA 02035
 NEW NON-CONTRACT LABOR RATE STARTS 1/1/2017 \$72/HR

Terms & Conditions
 PAYMENTS MADE AFTER 30 DAYS SUBJECT TO A PERCENTAGE
 FINANCE CHARGE OF 1% PER MONTH. ANNUAL PERCENTAGE
 RATE OF 12%

Merchandise	4,994.99
Freight	0.00
FUEL SURCHARGE	5.95
Sub Total	5,000.94
Taxable	0.00
Tax (00)	0.00
TOTAL	\$5,000.94



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 Concord NH 03305

Shipment Confirmation



Order # 250245 E/O 03 Fcl 03

14:54 03/03/20 TMD
 11:17 03/02/20 TMD

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SUN/ISSN USR/ RSRPT/RT
 03/02 41

S WARWICK SCHOOL DEPT
 O T 150 DRAPER AVENUE
 L O WARWICK RI 02889
 D

S MAINTENANCE WAREHOUSE
 I I 150 DRAPER AVF
 I O WARWICK RI 02889
 P

Tel 401-734 3000 Fax 401-734-3404

ORDER DATE	CUSTOMER NUMBER	CUSTOMER NUMBER	P/O	TERMS CODE	TAX CODE	SHIP VIA	SAT/PS PERSON	JOB TD/NAME
03/02/20	0006959	9055		NET 30 DAYS	0000 0075	TR 16/816	Gail Jolley	

LN#	Q-ORD	Q-SHP	Q-B/O	PRODUCT	DESCRIPTION	UOM
1)	182	140	42	VII49447	*G GERMX LUXURIOUS PEAR FOAMING HAND SOAP MANUAL REFILLS 1000ML 4/CS	CS
2)	203	203	0	C049124GR	CASEY SPRAY HEAD 250/CS 07070/B-LOGG	EA
3)	203	203	0	C045032WG	CASEY 32OZ SPRAY BOTTLE 96/CS W/LOGG B	EA
4)	6	6	0	UMCOTTON50	50LB COTTON BAGS	BX
5)	8	8	0	UMCOTTON25	25LB COTTON BAGS	BX

MS
3/3/20

TOT: 602 560 42

Received in Good Condition:

FOR CHEMICAL EMERGENCY CALL CHEMTREC 800 424 9300

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 Volume _____ Scanned by TMD
 Weight _____
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 Pallet _____ Checked by _____
 Ctns _____
 Inth _____ Loaded by _____



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Ship To
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 ATT: WAREHOUSE
 150 DRAPER AVE
 KARLA McGOVERN
 WARWICK RI 02889

Customer # 0006259	Order Date 03/03/2020	Sales Order # 250530	Buyer	Customer PID # 9096	Ship Via Tr 06/003	Salesman 5
Invoice # 250530	Invoice Date 03/10/2020	Ship Date 03/09/20	Freight Terms PREPATO	Job Number	Terms NET 30 DAYS	

LN	QNTY ORD	QNTY SHIP	QNTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	7	7		NON69080	MONK DISINFECTANT WIPES NCT 6/CS	Cs	40.00	\$280.00

RECEIVED MAR 12 2020

Signature Proof of Delivery:

 Date: 03/05/20 14:07

MAKE CHECKS PAYABLE TO CASEY EMC.
 REMIT TO: CASEY EMC, 8 Panas Rd., Foxboro, MA 02335
 NEW NON-CONTRACT LABOR RATE STARTS 1/1/2017 \$72/HR

Terms & Conditions
 PAYMENTS MADE AFTER 30 DAYS SUBJECT TO A PERCENT
 FINANCE CHARGE OF 1% PER MONTH. ANNUAL PERCENTAGE
 RATE OF 12%

Merchandise	280.00
Freight	0.00
FUEL SURCHARGE	5.95
Sub Total	285.95
Taxable	0.00
Tax (00)	0.00
TOTAL	\$285.95



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10.41 03/03/20 HP

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20/02 083R
 02/02 R

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 O T 150 DRAPER AVENUE
 L O WARWICK RI 02889
 D

S WARWICK SCHOOL
 S T ATT: WAREHOUSE
 I O 150 DRAPER AVE
 P KARLA McGOVERN
 WARWICK RI 02889

Tel 401-734-3000 Fax 401-734-3404

ORDER DATE	CUSTOMER NUMBER	CUSTOMER NUMBER	P/O	TERMS CODE	TAX CODE	SHIP VIA	SALES PERSON	JOB ID/NAME
03/03/20	3006259	9096		NET 30 DAYS	0010.000%	F12	Gail Dratley	

LN#	Q-ORD	PRODUCT	DESCRIPTION	QOM	UNIT	PRICE	DISC%	EXTENSION
1)	7	MONK69080	MONK DISINFECTANT WIPES BOTT 6/CS S.D.S. Required. No. MONK69080	CS		40.00		\$280.00

Sub-Total... 280.00
 FUEL SURCHARGE... 5.95
 Tax 0.00
 Order Total 285.95

RECEIVED MAR - 3 2020

TOT: 7 Received in Good Condition:	FOR CHEMICAL EMERGENCY CALL CHEMREC 800-424-9303	Ship Date _____	Loc _____
		Volume _____	Picked by _____
		Weight _____	Packed by _____
		Pieces _____	Checked by _____
		Pg 1st _____	Loaded by _____
		Pkgs _____	
		Ctns _____	
		Lth _____	



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Order # 250530 B/C 00 N/A 00

15:23 03/06/20 2H

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ES/OTHER USER 02/02 RP

S WARWICK SCHOOL DEPT
 C T 150 DRAPER AVENUE
 L O WARWICK RI 02889
 D

S WARWICK SCHOOL
 B T ACT: WAREHOUSE
 T C 150 DRAPER AVE
 D KATHA McGOVERN
 WARWICK RI 02889

Tel 401-734-3000 Fax 401-734-3404

ORDER DATE	CUSTOMER NUMBER	CUSTOMER NUMBER	P/O NUMBER	TERMS CODE	TAX CODE	SHIP VIA	SALES PERSON	JOB LI/NAME
03/06/20	0306509	9096		NET 30 DAYS	0010 000%	TR 16/026	Call Dept	

LN#	Q-ORD	Q-SHP	Q-B/O	PRODUCT	DESCRIPTION	UOM
7	7	✓ 7		MONK69080	MONK DISINFECTANT WIPES 8007 6/CS S.D.S. Required, No. MONK69080	CS

7

TOT: 7 7 G

Received in Good Condition:

 JLM

FOR CHEMICAL EMERGENCY CALL CHEMTREC 1-800-424-9300

 3-9-20

Ship Date 03/06/20 Loc
 Volume _____ Scanned by RT
 Weight _____
 Pieces _____ Packed by _____
 Pallet _____ Checked by _____
 Ctl's _____ Loaded by _____
 Inth _____



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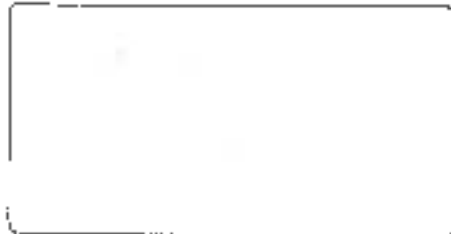
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Ship To
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 WARWICK RI 02889

Customer # 0006259	Order Date 03/01/2020	Sales Order # 250241	Buyer	Customer PO # 9096	Ship Via Tr 78/039	Salesperson J
Invoice # 250241	Invoice Date 03/05/2020	Ship Date 03/03/20	Freight Terms PREPAID	Job Number	Terms NET 30 DAYS	

LN	QTY ORD	QTY B/L	QTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	20	20		CEM114	YG HYPERFECT KCU QUANTS 12/CS	Ca	40.39	807.80

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 LIMIT TO: CASEY EMC, 8 Panas Rd, Foxboro, MA 02035
 NOW NON-CONTRACT LABOR RATE STARTS 1/1/2017 \$72/Hr

Terms & Conditions
 PAYMENTS MADE AFTER 30 DAYS SUBJECT TO A PERIODIC
 FINANCE CHARGE OF 1% PER MONTH. ANNUAL PERCENTAGE
 RATE OF 12%

Merchandise	807.80
Freight	0.00
FUEL SURCHARGE	5.95
Sub Total	813.75
Taxable	0.00
Tax (00)	0.00
TOTAL	\$813.75

Customer Copy

Pay By 04/04/2020

Writer: E1



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Order # 250241 3/0 Pkt 01

14:05 03/03/20 JMC

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SA/WHSR USER 02/13 -4

S WARWICK SCHOOL DEPT
 O T 150 DRAPER AVENUE
 C O WARWICK RI 02889
 D

S WARWICK SCHOOL DEPT
 R T 150 DRAPER AVENUE
 I O WARWICK RI 02889
 P

Tel 401-734 3033 Fax 401-734-3404

ORDER DATE	CUSTOMER NUMBER	CUSTOMER P/O NUMBER	TERMS CODE	TAX CODE	SHIP VIA	SALES PERSON	JOB ID/NAME
03/01/20	0005257	9076	NET 30 DAYS	CO/C.300%	Tk TR/RT	Geil Jockey	

LN#	Q-ORD	Q-SHP	Q-B/O	PRODUCT	DESCRIPTION	UOM
20	20	0		GEN114	*G HYPERFECT RIU QUARTS 12/CS S.D.S. Required, No. GEN114	CS

MH 3/3/20

TOT: 20 20 0

Received in Good Condition:

FOR CHEMICAL EMERGENCY CALL CHEMTREC 200-424-9300

Ship Date 03/03/20 Loc _____

Volume _____ Seamed by JMC

Weight _____

Pieces _____ Packed by _____

Pallet _____ Checked by _____

Pkgs _____

Cans _____

Ltrf _____ Unaced by _____

143
22



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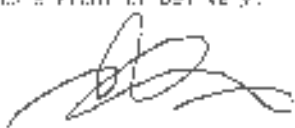
Sold To
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 WARWICK RI 02889

Ship To
 MAINTENANCE WAREHOUSE
 150 DRAPER AVE
 WARWICK RI 02889

Customer # 0006259	Order Date 03/02/2020	Sales Order # 250360	Buyer	Customer P/O # 9096	Ship Via Tr 19/002	Salesman 5
Invoice # 250360	Invoice Date 03/04/2020	Ship Date 03/03/20	Freight Terms PREPATO	Job Number	Terms NET 30 DAYS	

LN	QTY ORD	UNITS SHIP	QTY B/C	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	20	20		MONK8908C	MONK DISINFECTANT WIPES 80CT 8/CS	CS	40.00	800.00

RECEIVED MAR 05 2020

Signature Proof of Delivery:

 Mike DiRusso 03/03/20 12:40

MAKE CHECKS PAYABLE TO CASEY EMI.
 REMIT TO: CASEY EMI, 5 Parkers Rd, Foxboro, MA 02035
 NEW NON-CONTRACT LABOR RATE STARTS 1/1/2017 \$72/Hr

Terms & Conditions
 PAYMENTS MADE AFTER 30 DAYS SUBJECT TO A PERCENTAGE
 FINANCE CHARGE OF 1% PER MONTH. ANNUAL PERCENTAGE
 RATE OF 12%

Merchandise	800.00
Freight	0.00
FUEL SURCHARGE	5.95
Sub Total	805.95
Taxable	0.00
Tax (00)	0.00
TOTAL	\$805.95



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14:08 03/02/20 JMC

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 I O WARWICK RI 02889
 D

S MAINTENANCE WAREHOUSE
 E T 150 DRAPER AVE
 I O WARWICK RT 02889
 P

Tel 401-734-3300 Fax 401-734-3404

ORDER DATE	CUSTOMER NUMBER	CUSTOMER NUMBER	P/O	TERMS CODE	TAX CODE	SHIP VIA	SALES PERSON	JOB CO./NAME
03/02/20	0096259	9046		NET 30 DAYS	000.000%	Tk T6/216	Gail Douley	

LN#	Q-ORD	Q-SHP	Q-B/C	PRODUCT	DESCRIPTION	UOM
2	20	20	0	MONK69080	MONK DISINFECTANT WIPES 800L 6/CS S.D.S. Required, No. MONK69080	CS

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MR
3/1/20

TOT: 20 20 0

Received in Good Condition:	FOR CHEMICAL EMERGENCY CALL CHEMTREC 800-424-9300	Ship Date 03/02/20 Jmc
		Volume _____ Scanned by JMC
		Weight _____
		Pieces _____ Packed by _____
		Pallet _____ Checked by _____
		Pkgs _____
		Clms _____
		Ltch _____ Loaded by _____